

Elizabeth Hoyt

CONFIDENTIAL TRADE ACCOUNT APPLICATION

COMPANY NAME _____ DUNS# _____
YOUR NAME _____ ASID# _____
CITY _____ STATE _____ ZIP CODE _____
PHONE _____ FAX _____ EMAIL _____

Type of Business
(Check all that apply) PARTNERSHIP CORPORATE DESIGN FIRM
 INDIVIDUAL ARCHITECT RESIDENTIAL

FULL CORPORATE NAME:

PRINCIPAL BUSINESS CLASSIFICATION _____ FED TAX ID# _____

Authorized Buyers

<u>Name</u>	<u>Title</u>	<u>Phone</u>	<u>Email</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Accounts Payable Contact Name _____ Phone _____ Email _____

REQUIRING NET 30 TERMS? YES NO

Trade References

<u>Company</u>	<u>Contact</u>	<u>Phone</u>	<u>Email</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Terms and Conditions
A Trade Account may only be established for a bona fide and is for the sole end use of the company under whose name the account has been established. The Trade Account may not be used for personal purchases.

Payment
All merchandise is payable at the time of purchase by company check or corporate credit card. Payment on approved charges accounts is (ex. Net 30) from the invoice date.

Discount
We offer a **Discount % (ex. 20%)** designer discount on Tabletop, Flower, and Holiday products.

Returns
Purchases may be returned in original condition with original packaging **within 30 days** of shipment unless designated as non-returnable at the time of purchase. Custom designed, engraved, or personalized merchandise or merchandise bearing the customer's logo is not returnable unless it does not conform to agreed-upon specifications.

Rights to Designs - Special Orders
We retain the rights to all product designs, including any tooling or dies that may be used. We will not use the customer's name or logo unless authorized by the customer. Merchandise not usually stocked in the United States may be ordered on a special-order basis. Special order merchandise must be paid in full at the time of purchase and are not subject to change, cancellation, credit or exchange.

DATE _____ CUSTOMER SIGNATURE _____